

**VOLUNTEERS IN MISSIONS
APPLICATION**

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| NAME: _____ _____ ADDRESS: _____ _____ DESTINATION: _____ DATES OF TRIP: ___/___/___ TO ___/___/___ JOINED VILLAGE BAPTIST CHURCH: ___/___/___ TEAM LEADER (If Applicable): _____ | DATE: _____ PHONE: _____ AMOUNT REQUESTED TRIP: \$ _____ MINISTRY SUPPLIES: \$0.00 TOTAL: \$ _____ |
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NOTES TO APPLICANT:

VIM funds provide financial ASSISTANCE to MEMBERS of Village Baptist Church (VBC) who participate in mission trips. You must be an active member of VBC in order to be eligible to receive VIM support.

Team Leaders & Team Members will receive a percentage of the cost of their trip. This percentage will be determined based on money available in the VIM Account. The percentage will be determined by the Administrator and approved by the VIM Council

Individual VIM applications MUST be submitted by December 31st to the church office.

Team VIM applications MUST be submitted by December 31st with individual team members to be identified later in the subsequent year. **However:**

1. The initial team request must identify the specific number of team members
2. Each individual team member must submit their application to the church office no later than 45 DAYS PRIOR to the trip for approval
3. Team Leaders will be issued a check for the team's total amount and will be responsible to provide receipts for that amount.
4. Due to the church's budget cycle, members participating in a January trip:
5. May not receive funds until they return OR
6. May have to reimburse the church if they are provided more initial assistance than subsequently awarded by the VIM council in January.

All receipts must be turned into the Church Financial Secretary within thirty (30) days of the Team Member's/Leader's return.

V.I.M. ALLOCATION PROCESS

Of the annual amount of V.I.M. funds available the following will apply:

- 20% will be retained in an emergency reserve
- 7% will be allocated for supplies/ministries
 1. Personal expenses include air/ground transportation, Visas, room & board, insurance, etc. (Getting the person there, in country provisions and back)
 2. Ministry expenses, include supplies, materials needed that must be purchased on site, rental fees of buildings, generators, food for participants, cooking pots & pans, people to do the cooking, sound system (wires, amplifiers, etc.), translators, translators' transportation, room & board, reproduction of teaching/training materials, construction of materials, etc.
- The remaining 73% will be allocated to the approved trips
- No one trip will be funded more than half of the 73% available
- The percentage will be determined by the Administrator and by V.I.M. council

For Example:

- \$50000 V.I.M. funds available
 - \$10000 would be retained for emergency reserve
 - \$3500 would be available for supplies
 - \$36000 would be available for trip allocation
 - However, no one trip would receive more than \$18250 (half of 73% available)

Five team members per team leader

- Therefore, once all requests are in, you would first calculate the allowable potential allocation of each trip based on these parameters. Then you would add the allowable allocation of each trip together to come up with the total request for all trips. You would then calculate what percentage each individual trip is of the total request of all trips, and then apply that percentage to the 73% available in order to come up with each trip's allocation.
- The lead of the trip would receive a great amount than other members because they will be given a check for the total amount, so they will be responsible for returning all receipts to cover that amount. V.I.M. will furnish transportation for V.I.M. participants from VBC to the airport.

How Are You Participating In Missions Now?

WRITE HERE

Why Are You Interested In Going On This Mission Trip?

WRITE HERE

What Will Be Your Responsibilities On This Mission Trip?

WRITE HERE

Realizing That This Fund Was Set Up As Seed Money, What Steps Will You Take To Promote The Growth Of This Fund?

WRITE HERE

What Other Ways Are You Utilizing To Raise Support For This Mission Trip?

WRITE HERE

How Will Your Involvement With This Mission Trip Help Further Missions Education
Once You Return?

WRITE HERE

I, _____, Will Raise \$ _____ To Help Replenish The Volunteers In
Missions Fund So That Others May Benefit From It In The Future.

Date

____/____/____

Signature

Below, Please Furnish Your Personal Testimony. What Your Life Was Like Before You Met
Christ; How You Realized Your Need For A Savior; What Your Life Has Been Like Since You
Met Christ:

WRITE HERE

VIM Application Addendum

Health Information

1. Do you have or have you ever had: Fainting spells Heart Problems Diabetes
 Respiratory Problems Seizures Eating Disorders

2. Do you have any condition that might affect your ability to fully function as a mission team member on this trip (e.g. fear of flying, depression, anxiety, sleep disorders)?

WRITE HERE

3. Do you have any special dietary needs?

4. Do you have any chronic illnesses or allergies? Yes No

If yes, please list:

WRITE HERE

5. Are you presently taking medication prescribed by a doctor? Yes No

If yes, please list:

WRITE HERE

6. Please list any hospitalization history:

WRITE HERE

7. Does your health insurance cover you overseas? Yes No

8. How would you describe your health and fitness?

Excellent Good Average Below Average

9. Are there any other health (physical or emotional) issues? Please explain.

WRITE HERE